6TH CONVOCATION
UPDATED INSTRUCTIONS

1. 6th Convocation of Ahsanullah University of Science and Technology will be held on 28 March 2013 in the Bangabandhu International Conference Centre at 11.00 am. Graduates of Spring 2011 and Fall 2011 will be entitled to participate in the Convocation.

2. Academic Costume will be distributed among the Registered Graduates on Tuesday, 26 March 2013, (10:00am to 1:00pm & 2:00pm to 8:00pm) from the Exhibition & Jury Room (Room No.: 2C02) of AUST by showing the counterpart of the Registration Form.

3. All registered graduates have to be present in the Multipurpose Hall of AUST on Tuesday, 26 March 2013 at 3:30 pm for the Convocation Rehearsal.

4. All registered graduates must reach the Convocation Venue on Thursday, 28 March 2013 by 10.00am for security checking and other formalities.

5. Snacks packet will be distributed just after the Convocation ceremony among the guests and graduates at the Exit gates.

6. One guest for each graduating student (parent/spouse) will be allowed to attend the Convocation Ceremony at the Convocation Venue. Graduates are requested to collect their Invitation Card during collecting their Academic Costumes.

7. Graduates shall return their Academic Costumes to the authorized persons at the Convocation Venue on the same day from just after the convocation ceremony to 2:30 pm and after that at the AUST campus from 5.30pm to 7:00pm on the same day (28 March 2013) and get the counterpart of the Registration Form sealed and signed by the authorized persons.

8. There will be a Convocation Dinner at 7:30pm on the same day (28.03.2013). The Venue will be the AUST Campus (141-142 Love Road, Tejgaon Industrial Area, Dhaka-1208). All Registered Graduates, Teachers and Staff of AUST will automatically get one Dinner Card each free of cost. They may collect additional Dinner Cards (maximum two) for guests (spouse/parents) on payment of Tk. 500.00 each. Volunteers will check Dinner Card at the entry point of the venue. None will be allowed to enter without valid Dinner Card.

9. The original Certificates will be distributed among the Graduates from the office of the Controller of Examinations (Block D, Level 5), on production of the counterpart of Convocation Registration Form with proof of returning Academic Costume, on 28 March 2013 (Time : 4:00 pm to 8:00 pm) and onward (during office time).

10. Provisional Certificate, if issued, must be surrendered at the time of receiving the Original Certificate.

11. If the provisional certificate was not issued, then the Character Certificate must be produced to collect the Original Certificate.

12. For further clarification, the Registrar’s Office of AUST may be contacted. Phone numbers : Registrar : 8870416, PABX: 8870422 (auto hunting), Extn. 103/107/117; Fax: 8870417 – 18; e-mail: info@aust.edu; web : www.aust.edu.

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